

FREQUENTLY ASKED QUESTIONS for CSB FACULTY ADVISORS

THE TOP THREE (3) MAJOR REASONS WHY STUDENTS ARE RESTRICTED BY “THE SYSTEM” FROM REGISTERING FOR RESTRICTED CAMERON SCHOOL OF BUSINESS COURSES.

- Prerequisite not met
- Junior level status not achieved (see below)
- Admittance to CSB

*****Students are not told WHY they are being blocked from SeaNet registration by the system; therefore, they assume it is because they have not been admitted to Cameron.***

CLASSIFICATION OF STUDENTS

Semester hours passed are used to determine these classifications. The required number of hours passed for each classification is as follows:

- Less than 27 semester hours credit Freshman
- 27 – 58 semester hours credit Sophomore
- 59 – 88 semester hours credit Junior
- More than 88 semester hours credit Senior

*****The majority of Cameron classes require junior status. However, students with fewer than 59 hours may choose from ACG 201/ACGL 201 & 203, QMM 280, MIS 213, FIN 235, provided they have completed the pre-requisite for each class.***

RETENTION CHART (see 2009-2010 Catalog for complete details)

Total Quality Hours And Transfer Hours	Required GPA for eligibility to continue in the University	Warning*
1-26	1.50	1.50-1.99
27-58	1.75	1.75-1.99
59-88	1.90	1.90-1.99
89 or more	2.00	

****Even though “Warning” is a University term, it is actually “PROBATION.” Students should act immediately and aggressively in order to regain their eligible status.***

- **Students who earn a grade point average BELOW 2.0 at the end of the FALL SEMESTER WILL BE PLACED ON “WARNING.”**
- **Students who do not meet the minimum grade point requirement for retention by the end of the Spring semester, will be declared “ACADEMICALLY INELIGIBLE” to return to UNCW for the subsequent academic year, provided they do not correct the GPA deficiency.**

- Students who **DO NOT** earn the appropriate GPA to escape “warning” with a GPA below retention, who do not attend the following Spring semester, will become automatically ineligible at the end of the Spring semester.
- All deficiencies **MUST BE CORRECTED DURING THE SUMMER SESSION(S) FOLLOWING** the Spring semester in which the ineligibility was declared.
- ***THE STUDENT WILL BE SUSPENDED FROM THE UNIVERSITY IF THE GPA DEFICIENCIES ARE NOT REMOVED AFTER THE COMPLETION OF THE SUMMER SESSIONS.***
- A suspended student may apply for re-enrollment. **RE-ADMISSION IS CONTINGENT UPON THE RESULTS OF THE RE-ENROLLMENT REVIEW.** If a student is allowed to re-enroll, he/she must see an academic advisor in the SSC before registering for classes.
- **A SECOND DECLARATION OF ACADEMIC INELIGIBILITY WILL RESULT IN DISMISSAL FROM THE UNIVERSITY.** Re-admission to the university can only be restored by completion of sufficient work during summer sessions at UNCW.

MAT 111 and MAT 151

MAT 111 and MAT 115 will appear on the audit even if the student has successfully completed MAT 151 or MAT 161.

If the student has tested into MAT 151 or the equivalent **AND** has successfully completed it, he/she must ***not*** take MAT 111 or MAT 115. Although students are not required to take the lower-level class, they are responsible for the 3-credit hour deficiency. Students must have ***124*** hours to graduate.

MAT 112 or MAT 101 are not pre-reqs for MAT 151 or MAT 161 or pre-reqs for ACG 201, ECN 221, or QMM 280

Course Substitution/Waiver Procedures

All students requiring a Substitution or Waiver should consult with the respective Department Chair and the Student Services Center in CH 121. All course substitutions and waivers for CSB students are processed through the Student Services Center. This will allow us to monitor the progress of the paperwork so student records will be processed in an accurate and timely manner.

Course substitutions or waivers for non-business school courses are handled in the same manner as business courses. They are initiated in the Student Services Center and forwarded to the appropriate department.

Transient Study Forms

CAMERON’S GUIDELINES FOR PROCESSING TRANSIENT STUDY FORMS ***DIFFER*** FROM OTHER DEPARTMENTS ON CAMPUS. WHENEVER IN DOUBT REFER QUESTIONS TO THE STUDENT SERVICES CENTER.

PLEASE DO NOT SIGN THE “EDUCATIONAL ABROAD ADVISING AGREEMENT AND PERMIT FOR TRANSIENT STUDY” FORMS AS FACULTY ADVISOR.

Cameron's students are permitted to earn credits toward degree requirements at UNCW at other two- and four-year colleges and universities in the United States and abroad. To receive permission, the student must complete the appropriate "Permission for Transient Study" form. To ensure a uniform process and a complete record of each student's progress, Cameron has developed guidelines that protect our students from discrepancies; and allows us to keep a consistent record of their progress.

- **FORM A: "PERMISSION FOR TRANSIENT STUDY,"** *for study within the US.*
 - This process is initiated by the student through the following link on the Registrars website: <http://www.uncw.edu/reg/transfercredit-transStudy.htm> or through their SeaPort account.
- **FORM B: International Transient Study Form** *for study outside the US.*
 - Students wishing to study abroad obtain this form from the UNCW International Programs Office in Westside Hall or the CSB Student Services Center, CH 121.
 - **Refer all students wishing to study abroad to the Student Services Center for explanation of the procedures and processes.**
 - As the student's Faculty Advisor ***PLEASE DO NOT*** sign as "Major Academic Advisor." Refer student to Student Services Center for the form to be reviewed and signed by an Academic Advisor ***IMMEDIATELY.***